

Financial Assistance Program Screening Checklist



At the time of service, it was determined you are uninsured or underinsured and would benefit from our financial assistance program. For your application to be considered, certain documents are required. Please provide the information as indicated below for yourself and any adults residing in your household who reports you on their Tax Returns or provides support to your living expenses, as the Financial Assistance Program is based on household income.

Checklist of required information (*please provide all that applies*):

- ☐ Photo Identification
- ☐ Proof of Citizenship:
 - Social Security Number Card
 - Visa with I-94 attached
 - Permanent Residence Card
 - Birth Certificate and/or Proof of Naturalization
- ☐ Proof of Income:
 - **Employed** - Most recent paycheck stub. If paycheck stub includes overtime, tips, etc. then need at least two recent paycheck stubs.
 - **Self-Employed** - Prior year IRS tax return with all schedules or three months Profit and Loss Statements.
 - **Unemployed** - Unemployment check statement or unemployment compensation determination notice or unemployment compensation termination notice.
 - **Disabled** - Award letter for SSA/ SSI, Veterans benefits, pension/retirement benefits, etc.
- ☐ Child Support - Only court ordered child support may be used. Must have a copy of the court order or verification from Child Support Office.
- ☐ Most recent Checking and Savings account bank statement (for Medi-Cal determination only)
- ☐ Savings Bonds, Stock Certificates, Credit Union Statements, Money Market Certificates (*excluding retirement and deferred compensation plans*).
- ☐ Car registration and most recent car note statement.
- ☐ Proof of filing for Medi-Cal, even if denied, including name and telephone number for your Eligibility Worker.

Please mark which FC account is being referred to (*see scope of services for detailed information*):

Mark	Name	Phone #	Fax #	Work Hours
<input type="checkbox"/>	Catherine Benjamin	707-624-7625	707-646-4848	M-F; 8:00am-4:30pm
<input type="checkbox"/>	Natalia Dyke	707-646-5636	707-646-4893	M-F; 8:00am-4:30pm
<input type="checkbox"/>	Danetta Williams	707-624-7679	707-646-4894	M-F; 8:00am-4:30pm
<input type="checkbox"/>				